

Gary C. Jarvis
Chairman

BettyAnne Rogers
Executive Director



Frank J. Picozzi
Mayor

Dana A. DiScullo
Superintendent

Warwick Sewer Authority
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Warwick, RI 02886
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BOARD MEETING AGENDA

Thursday, July 29, 2021, 5:30 p.m.
Warwick Sewer Authority Conference Room
125 Arthur W. Devine Boulevard
Warwick, RI 02886

I. Call to Order

II. Pledge of Allegiance

III. Approval of Minutes

- a. Approval of minutes from the Board meeting held June 24, 2021.
ACTION:

IV. Retain Services of CLA regarding Sewer Usage Calculation

- 100-200 Crossings Blvd.
DISCUSSION/ACTION TO BE TAKEN:

V. Industrial Pretreatment Program (IPP) Division

- a. Monthly Activity Report:
 - Report Activity
DISCUSSION/ NO ACTION TO BE TAKEN:
- b. Enforcement Action – Septage Hauler Dumping
 - Restitution and fine payment schedule
 - Attorney McCaffrey and Michael Perri & Sons
DISCUSSION/ACTION TO BE TAKEN:
- c. Verbal Update on Scholarship Awards
DISCUSSION/NO ACTION TO BE TAKEN:

VI. Collection Systems

- a. Collection Department Monthly Report:
 - Reviewing Collection Department Monthly Activity

Date Posted: July 27, 2021

This is your electronic confirmation for public meeting notice for the Warwick Sewer Authority. This meeting has been scheduled for 07/29/2021 at 05:30 PM. This notice was electronically filed on the Secretary of State Open Meetings Website on: 07/27/2021 01:07 PM.

- Reviewing Construction Monthly Activity (Northwest Gorton Pond, Contract 101, Contract 102, Contract 103, Armory Drive, Oakland Beach Force Main and Cedar Swamp Force Main)

DISCUSSION/ NO ACTION TO BE TAKEN:

b. Cedar Swamp Force Main Rehabilitation

- Flow monitoring upstream and downstream of Cedar Swamp Pump Station.

DISCUSSION/ACTION TO BE TAKEN:

VII. Operation and Maintenance Division

a. Superintendent's Monthly Facility Performance Update Report:

- Reviewing average flow and chemical composition of discharge.
- Odor Control- Chemical Bid Protest- Verbal Update

DISCUSSION/ NO ACTION TO BE TAKEN:

VIII. Billing Services Division

a. Monthly Activity Report:

- Review of current and upcoming billing activity.
- Review of numbers and total permit fees.
- Closing requests and mandatory connection letters.
- Removal of laundromat discounts
- Sewer Assessments Credit Recap

DISCUSSION/ NO ACTION TO BE TAKEN:

b. Abatements

1. 400 East Ave, CCRI- \$6,085.63

- Reviewed at 7/6/21 Finance Committee Meeting

DISCUSSION/ACTION TO BE TAKEN:

2. 2055 Warwick Ave-\$6,735.80

- Water line broke, resulting in water leaking building. Water line shut off. Building is pending sale and demolition.

DISCUSSION/ACTION TO BE TAKEN:

c. 5 Year Rate Study

- Revised Report (points of clarification, no changes to rate recommendation)
- Peder Schaefer, Finance Director & David Bebyn to speak to clarifications.
- Public Hearing Proposal

DISCUSSION/ ACTION TO BE TAKEN:

IX. Administrative Items

a. Administrative Report:

1. Monthly Financial Report

DISCUSSION/ NO ACTION TO BE TAKEN:

Date Posted: July 27, 2021

2. FY22 WSA Treatment Facility Capital Projects
DISCUSSION/ NO ACTION TO BE TAKEN:

3. Staffing and Vacancies

- Summer laborers
- Vacancies

Vacancies to be posted	Pretreatment Coordinator/ Laboratory Manager, Operator 2, Collection System Technician
Testing to be done	O&M Technician (After July 1 st)
Vacancy filled	Mechanic 1 (position 2), Collection systems inspector

DISCUSSION/NO ACTION TO BE TAKEN:

b. Temporary Professional Services Request

- O&M Specialist

DISCUSSION/ACTION TO BE TAKEN

c. Review of existing Bond Authorization Balances

DISCUSSION/NO ACTION TO BE TAKEN:

d. Administrative schedule

- If needed discussion of schedule for future Board meetings.

DISCUSSION/ACTION TO BE TAKEN:

X. Consent Agenda – Correspondence

a. WSA Financial Report for June 2021

REVIEW ONLY/ NO ACTION TO BE TAKEN:

b. Quarterly Report for CRMC: 2nd quarter 2021

REVIEW ONLY/ NO ACTION TO BE TAKEN:

XI. New Business

Introduction of new business to be docketed for an upcoming meeting or to be referred to the executive director or legal counsel for comment.

DISCUSSION/ACTION TO BE TAKEN:

XII. Old Business

a. Possible Future Modifications to Solids Handling Process (3-28-19)

DISCUSSION/ACTION TO BE TAKEN:

XIII. Public Comment Period

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XIV. Adjournment

This meeting site is handicapped accessible. Individuals requesting interpreter services for the hearing impaired must notify the WSA at (401) 468-4710 at least 48 hours in advance of the meeting.

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